

DONATION GUIDELINES

We GRATEFULLY RECEIVE donations that can be added to our collections or sold in the Friends of the Library used book sales.

Please pack donations so they lay flat in a non-returnable sturdy box or bag, or place loose individual items on the circulation desk.

Donations are accepted during library hours. DO NOT leave donations outside the library when the library is closed.

Larger donations require an appointment. Call 586-445-5096 to schedule a drop off time. Be advised there is no one on staff to assist.

If you wish a receipt for tax purposes, count the books you are donating by hardcover and paperback. Upon request a form acknowledging the donations and the number of items donated can be provided, but we cannot assess the value of the items.

WE ACCEPT:

- Fiction and Non-fiction books (hardcover and paperbacks)
- Recent best sellers
- VHS tapes, DVDs, audio books, and CDs
- Clean copies of "classic" titles

WE CANNOT ACCEPT:

- Books in poor condition
- Dated information (old travel guides. etc.)
- Textbooks
- Encyclopedias
- Newspapers and Magazines
- Reader's Digest condensed books.
- Musty, moldy, or damp items. THESE ITEMS ENDANGER OUR LIBRARY AND YOUR HOME. THROW THEM AWAY!

OTHER PLACES TO DONATE

Big Brother, Big Sister
Salvation Army
Goodwill
Used book store

Thank you for adhering to our guidelines. Your donations make it possible for the Friends to fund building improvements, additional material for circulation, and all programs for our library.